

MINUTES  
UNIFIED SCHOOL DISTRICT #325 - PHILLIPSBURG  
MONDAY, AUGUST 9, 2021

The Board of Education of Unified School District #325 met in regular session in the Administration Building on Monday, August 9, 2021. Members present when the meeting was called to order were: Todd Kennedy, President; Danielle Bohl, member; Shawn Hoover, member; and Brock Johnson, member. Jed Keeten, member; Patty Northup, member; and J.C. Sauer, Vice-President, were absent.

Officials present: Michael Gower, Superintendent, and Angela Thompson, Clerk.

Other interested persons: Crystal Laurin, Elementary School Principal; Nathan Strasburg, Middle School Principal; and Todd Bowman, High School Principal; and Robin Papp, patron.

CALL TO ORDER Todd Kennedy, President, called the meeting to order at 6:00 p.m.

CONSENT AGENDA Shawn Hoover moved the consent agenda, including minutes of the July 12, 2021 regular meeting, treasurer's report, warrants, and items added to the agenda be approved as presented. Brock Johnson seconded the motion. Motion carried 4-0.

COMMUNICATIONS Thank You Card

COMMUNITY PRESENTATIONS  
BEFORE THE BOARD None

REPORT TO THE BOARD BY  
THE SUPERINTENDENT

The Superintendent reported on online enrollment; this is the first year the district has offered an online enrollment option. While there have been some issues, the overall comments have been positive. Mr. Gower reviewed the back to school in-service schedule including staff meetings, CPR, Dyslexia training, and school accreditation meeting.

Mr. Gower presented this year's Back to School Plan for the district including the following items: masks are optional, and quarantine only applies to persons who test positive or are exposed AND symptomatic. Temperature checks are no longer required, and the district does NOT require COVID-19 vaccination or reporting. Handwashing will continue, and there will be extra cleaning and disinfecting in high traffic areas. Classrooms will be provided with supplies for cleaning and disinfection as needed. Social distancing will continue at a distance of at least 3 feet in classrooms and lunchrooms; if that distance cannot be maintained, students will be grouped as cohorts or have assigned seats. Visitors will NOT be allowed in the classrooms and lunchrooms, but may come into the building to make deliveries to the office only. The district will continue to work in conjunction with the Phillips County Health Department. Following discussion, Brock Johnson moved the Board approve the 2021-2022 Back to School Plan as presented. Shawn Hoover seconded the motion. Motion carried 4-0.

The Superintendent further reported that the USDA and KSDE is suggesting all districts set their adult meal prices at a minimum of \$2.50 for breakfast and \$4.60 for lunch. Following discussion, Todd Kennedy moved the Board approve the suggested adult meal prices as stated. Danielle Bohl seconded the motion. Motion carried 4-0.

**NEW BUSINESS**

NCKSEC INTERLOCAL  
#636 REPORT Todd Kennedy reported on the recent meeting.

**NEW BUSINESS (Continued)**

**PERSONNEL** Todd Kennedy moved the Board enter into executive session for a period of 5 minutes, until 6:27 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of an identifiable individual or individuals. Mr. Gower, was asked to be present. Shawn Hoover seconded the motion. Motion carried 4-0.

The Board returned to regular session at 6:27 p.m. No action taken.

**RESIGNATION** Danielle Bohl moved the Board accept the following resignation:  
Stapel, Becky – HS Assistant Tennis Coach – effective immediately  
Shawn Hoover seconded the motion. Motion carried 4-0

**WORK AGREEMENT APPROVAL** Shawn Hoover moved the Board approve the following work agreement:  
Christensen, Matt – High School Custodian effective July 28, 2021  
Brock Johnson seconded the motion. Motion carried 4-0.

**SUPPLEMENTAL AGREEMENT APPROVALS** Brock Johnson moved the Board approve the following supplemental agreements:  
Seems, Steven – MS Head Girls Basketball Coach effective 2021-2022 School Year  
Jarvis, Donna – HS Head Tennis Coach effective 2021-2022 School Year  
Ratzlaff, Orianna – HS Assistant Tennis Coach effective 2021-2022 School Year  
Danielle Bohl seconded the motion. Motion carried 4-0.

**OUT-OF-DISTRICT REQUEST TO ATTEND USD #325** Shawn Hoover moved the requests to attend USD #325 for the 2021-2022 school year be approved as recommended. Todd Kennedy seconded the motion. Motion carried 4-0. (A copy of this request is attached to, and becomes a part of, these official minutes.)

**AGREEMENTS WITH OTHER GROUPS** Following discussion, Danielle Bohl moved the Board approve the following agreement:

- Emergency Services for Football Games with Phillips County EMS

Brock Johnson seconded the motion. Motion carried 4-0

**ADJOURNMENT** With no further business, President Kennedy adjourned the meeting at 6:33 p.m.

MINUTES APPROVED:

MINUTES RECORDED:

DATE: