

MINUTES
USD 325 BOARD OF EDUCATION
MONDAY, AUGUST 11, 2025

The Board of Education of Phillipsburg USD 325 met in regular session on Monday, August 11, 2025 at the Board of Education Office, 240 S. 7th Street, Phillipsburg. Members present when the meeting was called to order were: Shawn Hoover, President; Brock Johnson, Vice-President; Rick Dusin, member; Jesse Pfortmiller, member; Justin Taylor, member; and Tyson Wisinger, member. Danielle Bohl, member, arrived at 6:04 p.m.

Officials present: Michael Gower, Superintendent; and Angela Thompson, Clerk.

Other interested persons: Crystal Laurin, Elementary School Principal; Terra Keeten, Middle School Principal; and Todd Bowman, High School Principal.

CALL TO ORDER Shawn Hoover, President, called the meeting to order at 6:00 p.m.

CONSENT AGENDA Shawn Hoover moved the consent agenda, including minutes of the July 14, 2025 regular meeting, treasurer's report, warrants, and items added to the agenda be approved as presented. Justin Taylor seconded the motion. Motion carried 6-0.

COMMUNICATIONS None

COMMUNITY PRESENTATIONS
BEFORE THE BOARD None

REPORT TO THE BOARD BY
THE SUPERINTENDENT

The Superintendent reported on enrollment and reviewed the back-to-school in-service schedule including staff meetings and various trainings as well as upcoming in-service trainings in October.

Mr. Gower further discussed details of the New Part-Time Student Policy and the New Cell Phone Policy.

NEW BUSINESS

NCKSEC INTERLOCAL
#636 REPORT Report on the recent meeting.

PERSONNEL Shawn Hoover moved the Board enter into executive session for a period of 5 minutes, until 6:20 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of an identifiable individual(s). Mr. Gower was asked to be present. Jesse Pfortmiller seconded the motion. Motion carried 7-0.

The Board returned to regular session at 6:20 p.m. No action taken.

WORK AGREEMENT
APPROVALS

Tyson Wisinger moved the Board approve the following work agreements:

Flynn, Tammy – High School Custodian effective July 7, 2025

Graf, Leonard – Part-Time Middle School Custodian effective August 18, 2025

Shelton, Kacie – Part-Time Food Service Employee effective August 15, 2025

Rick Dusin seconded the motion. Motion carried 7-0.

NEW BUSINESS (Continued)

OUT-OF-DISTRICT REQUESTS TO

ATTEND USD #325 Brock Johnson moved the Board approve the out of district requests to attend USD 325 for the 2025-2026 school year as presented. Jesse Pfortmiller seconded the motion. Motion carried 7-0. (The list is attached to, and becomes a part of, these official minutes.)

ADJOURNMENT With no further business, President Hoover adjourned the meeting at 6:23 p.m.

MINUTES APPROVED:

MINUTES RECORDED:

DATE: