

Draft

MINUTES
USD #325 BOARD OF EDUCATION
MONDAY JULY 11, 2022

The Board of Education of Unified School District #325 met in regular session in the Administration Building on Monday, July 11, 2022. Members present when the meeting was called to order were: Todd Kennedy, President; J.C. Sauer, Vice-President; Danielle Bohl, member; Shawn Hoover, member; Brock Johnson, member; and Justin Taylor, member. Tyson Wisinger, member, was absent.

Officials present: Michael Gower, Superintendent; and Angela Thompson, Board Clerk.

Other interested persons: Crystal Laurin, Elementary School Principal; Nathan Strasburg, Middle School Principal; and Todd Bowman, High School Principal

CALL TO ORDER

Todd Kennedy, President, called the meeting to order at 6:00 p.m.

ELECTION OF OFFICERS

Brock Johnson moved the Board cast a unanimous vote for Todd Kennedy as President and J.C. Sauer as Vice-President to serve until a successor is elected by the Board in the next calendar year. Danielle Bohl seconded the motion. Todd Kennedy was elected President, and J.C. Sauer was elected Vice-President by a show of hands 4-0-2.

APPOINTMENTS

Todd Kennedy moved the following appointments be made as recommended:

Clerk of the Board – Angela Thompson
Assistant Clerk of the Board – Belinda Sisson
Treasurer of the Board - Russ Bowman
Attorney for the Board – KASB
Food Service Authorized Representative – Michael Gower
Hearing Officer for Free/Reduced Meals Application Appeals – Michael Gower
KPERs Designated Agent – Angela Thompson

Attendance Officers: Superintendent – Michael Gower; Elementary School – Crystal Laurin; Middle School – Nathan Strasburg; High School – Todd Bowman;

Federal Program Directors: Title I, II - Michael Gower; Title IX – Nathan Strasburg; 504 – Nathan Strasburg

NCKSEC Board Representative – Todd Kennedy; Alternate: Shawn Hoover
Health Care Committee – Danielle Bohl and Tyson Wisinger
Freedom of Information Officer – Superintendent of Schools
Banks of Deposit – First National Bank and Trust – Phillipsburg
Farmers National Bank – Phillipsburg
Farmers State Bank – Phillipsburg
Official School Newspaper for 2022-2023 – Phillips County Review
Negotiations Team – Shawn Hoover and J.C. Sauer

Shawn Hoover seconded the motion. Motion carried 6-0.

APPROVAL OF CONSENT AGENDA

Brock Johnson moved the consent agenda including minutes of the June 13, 2022 regular meeting; treasurer's report; and warrants be approved as presented. Justin Taylor seconded the motion. Motion carried 6-0.

COMMUNICATIONS

Thank You Card

COMMUNITY PRESENTATIONS

BEFORE THE BOARD

None

REPORT TO THE BOARD
BY THE SUPERINTENDENT

The Superintendent updated the Board on summer projects including cement repair at the high school, flooring installation at all schools, remodeling of the high school art room, and preparation to run cabling for the new telephone system. The installation of the new bleachers in the high school auxiliary gym has been completed. Mr. Gower further reported the purchase of a new suburban and updated the Board on the order status for a new van and route busses. The Superintendent also discussed school safety and security measures.

Online enrollment is currently planned to open the week beginning Monday, July 25, 2022 with in-person enrollment scheduled for Tuesday, August 2nd.

Following discussion, Shawn Hoover moved the Board approve the state mileage reimbursement rate of 58.5¢ per mile for use of private vehicles when no school vehicle is available effective July 1, 2022. Danielle Bohl seconded the motion. Motion carried 6-0.

NEW BUSINESS

PETTY CASH

Danielle Bohl moved the Board accept the 2021-2022 petty cash annual reports for the Elementary School, Middle School, High School and Central Office for filing for audit; and approve petty cash amounts for 2022-2023 in the amount of \$1,500.00 for the Elementary School, Middle School, High School and Central Office. Justin Taylor seconded the motion. Motion carried 6-0.

ACCOUNTING PROCEDURES;
RECORDS MANAGEMENT

Shawn Hoover moved the Board authorize the Superintendent and Clerk to destroy appropriate records, documents, or other papers, pursuant to KSA 72-1629, as listed on the agenda; approve the resolution to waive annual requirements of General Accepted Accounting Principles for the year ended 2023, as listed on the agenda; and authorize the early payment of claims, as specified in KSA 12-105b, amended by 1983 Senate Bill 446. Brock Johnson seconded the motion. Motion carried 6-0. (Copies of the resolutions are attached to, and become a part of, these official minutes.)

HOME RULE
RESOLUTION

Brock Johnson moved the Board adopt the resolution to establish home rule by the Board of Education as presented. Danielle Bohl seconded the motion. Motion carried 6-0.

SCHOOL YEAR--
MOTION TO ADOPT

Todd Kennedy moved the Board operate the school on an official calendar of 1116 hours of school during the 2022-2023 school year. J.C. Sauer seconded the motion. Motion carried 5-0.

STATE ASSESSMENT REVIEW /
BUILDING NEEDS ASSESSMENT

The Superintendent presented state and building needs assessment information to the Board. Discussion followed regarding the educational needs of each attendance center.

2022-23 PRELIMINARY
BUDGET REPORT

Following discussion, Shawn Hoover moved the Board approve publishing the 2022-23 budget notice for the budget hearing on Monday, September 12, 2022 at 6:05 p.m. as well as the notice of hearing for the proposed intent to exceed the Revenue Neutral Rate on Monday, September 12, 2022 at 6:10 p.m. at the Board of Education office. Danielle Bohl seconded the motion. Motion carried 6-0.

POLICY ISSUES

Following discussion, Justin Taylor moved the Board rescind all policy statements found in the minutes of this Board of Education prior to June 30, 2022 and approve the recommended handbook changes as given to the Board including changes discussed at this meeting and that the Board of Education adopt the policy manual (or written policies) as corrected and recommended by the Superintendent of Schools, to govern this school district during the 2022-2023 school year, subject to periodic review, amendment, and revision by the Board of Education. Brock Johnson seconded the motion. Motion carried 6-0.

This motion includes the following policy and school handbooks for 2022-2023:

Administrative Policy	Parent/Student Handbook
Board of Education Policy	Transportation Handbook
High School Discipline Handbook	High School Activity Handbook
Middle School Activity Handbook	Middle School Student Handbook
Classified/Non-Certified Staff Handbook	Certified Staff Handbook
Substitute Handbook	

NCKSEC INTERLOCAL
#636 REPORT

Todd Kennedy reported on the recent interlocal meeting.

PERSONNEL

Todd Kennedy moved the Board enter into executive session for a period of 10 minutes, until 6:59 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of an identifiable individual(s). Mr. Gower and Mr. Bowman were asked to be present. J.C. Sauer seconded the motion. Motion carried 6-0.

The Board returned to regular session at 6:59 p.m.

Todd Kennedy moved the Board re-enter into executive session for a period of 10 minutes, until 7:10 p.m., for the same purpose as stated above. Mr. Gower was asked to remain. J.C. Sauer seconded the motion. Motion carried 6-0.

The Board returned to regular session at 7:10 p.m. No action taken.

WORK AGREEMENT
APPROVALS

J.C. Sauer moved the Board approve the following work agreements:

Lackey, Eric – Custodian effective July 5, 2022

Webster, Bradley – Elementary Head Custodian effective July 18, 2022

Shawn Hoover seconded the motion. Motion carried 6-0.

OUT-OF-DISTRICT REQUESTS TO
ATTEND USD #325

Brock Johnson moved the Board approve the out of district request to attend USD #325 for the 2022-2022 school year as presented. Danielle Bohl seconded the motion. Motion carried 6-0. (The list is attached to, and becomes a part of, these official minutes.)

ADJOURNMENT

With no further business, President Kennedy adjourned the meeting 7:11 p.m.

MINUTES APPROVED:

MINUTES RECORDED:

DATE: