

Draft

MINUTES
USD 325 BOARD OF EDUCATION
MONDAY, MAY 11, 2026

The Board of Education of Phillipsburg USD 325 met in regular session Monday, May 11, 2026 beginning at 6:00 p.m. at the Board of Education Office, 240 S. 7th Street, Phillipsburg. Members present when the meeting was called to order were: Shawn Hoover, President; Brock Johnson, Vice-President; Danielle Bohl, member; Rick Dusin, member; Terek Molzahn, member; Jesse Pfortmiller, member; and Justin Taylor, member.

Officials present: Michael Gower, Superintendent; Amanda Hudson, Treasurer; and Angela Thompson, Board Clerk.

Other interested persons: Crystal Laurin, Elementary School Principal; Terra Keeten, Middle School Principal; and Todd Bowman, High School Principal.

CALL TO ORDER

Shawn Hoover, President, called the meeting to order at 6:00 p.m.

APPROVAL OF
CONSENT AGENDA

Shawn Hoover moved the consent agenda including the April 13, 2026 regular meeting minutes, treasurer's report, warrants, and items added to the agenda be approved as presented. Justin Taylor seconded the motion. Motion carried 7-0.

COMMUNICATIONS

Thank you cards

COMMUNITY PRESENTATIONS
BEFORE THE BOARD

None

REPORT TO THE BOARD
BY THE SUPERINTENDENT

Mr. Gower discussed E-rate and the requirements of the Children's Internet Protection Act (CIPA) to filter internet content accessible to students. Following discussion, Danielle Bohl moved the Board approve the internet safety policy complying with the requirements of CIPA. Jesse Pfortmiller seconded the motion. Motion carried 7-0.

With new legislation going into effect July 1st prohibiting student use of personal electronic devices requiring them to be powered off and stored away from the student, Mr. Gower shared a possible storage option for students choosing to bring their personal electronic communications devices into the school during the school day.

The Superintendent further reported on new legislation regulating 2-way messaging with students, and the district's use of the Team Reach application. While district staff may continue to share activity/scheduling information on Team Reach, the ability to reply will be shut off. All replies or other communication from students and parents should be sent by email to the staff's school email address.

Mr. Gower further discussed the purchase of laptops for Juniors and Seniors with the option to for the students to purchase their assigned laptop when they graduate. A one-year-old laptop may be purchased by the student for \$375, and a two-year-old laptop may be purchased by the student for \$250.

In response to the recent unauthorized entry of Senior students into the high school, Mr. Gower reported that going forward, students will be reminded that unauthorized entry is a chargeable offense and they may lose the privilege to walk at graduation.

NEW BUSINESS

NCKSEC INTERLOCAL
#636 REPORT

Mr. Gower reported on recent Interlocal meeting activities.

PERSONNEL

Shawn Hoover moved the Board enter into executive session for a period of 10 minutes, until 6:23 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of an identifiable individual(s). Mr. Gower, Mr. Bowman, and Mrs. Keeten were asked to be present. Jesse Pfortmiller seconded the motion. Motion carried 7-0.

The Board returned to regular session at 6:23 p.m. No action taken.

SUPPLEMENTAL
AGREEMENT APPROVALS

Jesse Pfortmiller moved the Board approve the following supplemental agreements:

Barrett, Madison – High School Assistant Volleyball effective 2026-2027 School Year
Chestnut, Julia – High School Assistant Cheer Sponsor effective 2026-2027 School Year

Rick Dusin seconded the motion. Motion carried 7-0.

SUPPLEMENTAL AGREEMENT
LIST APPROVAL

Rick Dusin moved the Board approve the supplemental agreement list for 2026-2027 as recommended. Jesse Pfortmiller seconded the motion. Motion carried 7-0. (A list of staff is attached to, and becomes a part of, these official minutes.)

CONTRACT APPROVAL

Terek Molzahn moved the Board approve the following contract:

Shelton, Leann – Part-Time School Nurse effective 2026-2027 School Year

Danielle Bohl seconded the motion. Motion carried 7-0.

RESIGNATION

Jesse Pfortmiller moved the Board accept the following resignation:

Ratzlaff, Orianna–Part-Time Assistant Boys Tennis effective end of 2025-2026 School Year

Rick Dusin seconded the motion. Motion carried 7-0.

Terek Molzahn seconded the motion. Motion carried 7-0.

ADJOURNMENT

With no further business, President Hoover adjourned the meeting at 6:28 p.m.

MINUTES APPROVED:

MINUTES RECORDED:

DATE: